

# ITM/PTTI 2023

January 23- 26, 2023 (Show Dates January 24-25)

Hyatt Regency Long Beach • Long Beach, California

## FOR OFFICE USE ONLY

Booth Number: \_\_\_\_\_

Payment Method: \_\_\_\_\_

Payment Date: \_\_\_\_\_

Amount: \_\_\_\_\_

### INFORMATION FOR CONFERENCE PROGRAM

Complete Company Name: \_\_\_\_\_  
(Name of organization will be published exactly as shown)

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Website: \_\_\_\_\_

### EXHIBIT BOOTH CONTACT (FOR BOOTH LOGISTICS)

Booth Contact Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

### BOOTH SELECTION AND INFORMATION (Comes with one full-conference registration per 10' x 10' space)

Booth Size: 10' x 10' (\$3,000) 10' x 20' (\$6,000) 10' x 30' (\$9,000) None

Booth Selection: First Choice: \_\_\_\_\_ Second Choice: \_\_\_\_\_ Third Choice: \_\_\_\_\_

Description of what you will exhibit: \_\_\_\_\_

Exhibitors You Wish to Avoid: \_\_\_\_\_

### PARTNERSHIP SELECTION (Optional)

Mobile Web Application/Session Room Wifi: \$2,500

Refreshment Breaks (\$2,000 ea.)

Printed Conference Program: \$2,500

Speaker Breakfasts (\$1,000 ea.)

Annual ION Awards Luncheon: \$5,000

Session Screen Promotion (\$1,000)

Please send me information on hotel key cards.

### PAYMENT

\_\_\_\_\_ + \_\_\_\_\_ = \_\_\_\_\_  
Total Booth Fees Total Sponsorships Total Due

I will pay by check (send completed form and check in USD drawn on a U.S. bank to: The ION, 8551 Rixlew Ln. STE 360, Manassas VA 20109)

I will pay via bank transfer, please e-mail an invoice containing transfer instructions to: \_\_\_\_\_

I will pay by credit card: Visa Mastercard American Express

Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_ Sec. Code: \_\_\_\_\_

Name on Card: \_\_\_\_\_ Cardholder Signature: \_\_\_\_\_

### BOOTH SIGN-UP PROCEDURE

- Booth Assignment:** All ITM/PTTI 2022 exhibitors will be given an advance opportunity for booth selection. After an initial period of advance registration has passed, booths will be assigned on a first come, first served basis. If two or more exhibitors are requesting the same booth space, priority will first be given to that exhibitor who is purchasing the greater number of booths. ION reserves the right to use its sole discretion in reassigning space in cases where competitive products have exhibits adjacent to each other, or to accommodate revised floor plans.
- Payment Policy:** Contracts must accompany booth payment in full.
- Contract Acceptance:** ION reserves the right to exercise its sole discretion in acceptance or refusal of applications. If an application is not accepted, all money paid will be returned to the applicant.
- Cancellations:** If space is cancelled by an exhibitor on or prior to August 21, 2022 a refund will be made less 50 percent service charge based upon the full cost of the space rented. There will be no refund made to companies canceling after August 21, 2022. All cancellations must be in writing.
- Conference Postponement or Cancellation:** ION, at its discretion, shall have the right to postpone or cancel the conference and/or exhibit and shall be liable in no way to the exhibitor for losses resulting from such delay or cancellation. It is understood that this application will become a binding contract upon acceptance by ITM/PTTI 2023 and is subject to the terms, conditions, rules and regulations available at [www.ion.org/ptti/pttirules.cfm](http://www.ion.org/ptti/pttirules.cfm). Your signature indicates you agree to abide by these rules and regulations.

Signature: \_\_\_\_\_

Return signed contract to: ION, 8551 Rixlew Lane, Suite 360, Manassas, Virginia 20109 • Fax: 703-366-2724 • E-mail: [mandrews@ion.org](mailto:mandrews@ion.org)