

**MINUTES OF THE
SATELLITE DIVISION EXECUTIVE COMMITTEE MEETING
(September 16, 2005)**

Subject to the approval of the ION Satellite Division Executive Committee the following minutes are submitted. The Satellite Division Executive Committee Meeting was called to order on 16 September 2005 at 555 East Restaurant, Long Beach, California at 6:30pm. Those present were:

VOTING COMMITTEE MEMBERS:

Elizabeth Cannon	Chair
AJ Van Dierendonck	Vice Chair
Todd Walter	Secretary
Angie Reichert-Dorsey	Treasurer
John Lavrakas	Immediate Past Chair
Günter Hein	European Rep.

NON-VOTING MEMBERS:

Chris Hegarty	GNSS '05 General Chair
Chris Bartone	GNSS '05 Program Chair
Dorota Brzezinska	GNSS '05 Track Chair
Mike Miller	GNSS '05 Track Chair
John Betz	GNSS '05 Track Chair
Sunil Bisnath	GNSS '05 Track Chair
Jim Doherty	ION President
Frank van Graas	Meetings Chair
John Raquet	Outreach Chair
Carl Andren	Technical Director
Lisa Beaty	Director of Operations

AGENDA

1. Approve Minutes from September 2004 & January 2005: E. Cannon
 - Ratification Sat. Div. Awards Policy, approved April 2005
 - Ratification Sat. Div. Awards Guidelines, approved April 2005
2. Lessons Learned 2005 & Recommendations for 2006: C. Bartone
 - Re-radiating of GPS Signal in Exhibit Hall
 - Transcription of Plenary Session?
 - Continuation of Spouses Program?
3. Organization Awards/Nominations Process, Review: E. Cannon
4. Approval of GNSS 2006 Program Chair: E. Cannon
5. Outreach Activities Status, Autonomous Lawn Mower Competition: J. Raquet
6. Site Location GNSS 2008 & 2009: F. van Graas & L. Beaty
7. Approval of Revised Satellite Division Logo

Approve Minutes from September 2004 & January 2005

Motion: Approve September 2004 and January 2005 Satellite Division minutes as circulated. Motion made by John Lavrakas, seconded by AJ Van Dierendonck and passed by the Satellite Division Executive Committee.

Lessons Learned GNSS 2005 & Recommendations for 2006

Chris Bartone, GNSS 2005 Program Chair, led a summary discussion about GNSS 2005 and the following items were noted and the group made recommendations:

- A second set of session chairs should be appointed when double sessions on the same topic are organized.
- A few authors failed to attend the speaker's breakfast. The listing of author cell phone numbers was helpful in this case. Request for cell phone number should be added to the abstract submission page. It was also suggested the ION National Office send reminder e-mail to all authors one week in advance of meeting reminding them that attendance at the speaker's breakfast is mandatory.
- Author kits and presentation A/V tutorials at the speaker's breakfast needs to include instructions on ability to use Macs to display PowerPoint presentations.
- It was decided the ION would no longer transcribe the plenary session for the proceedings. The PowerPoint presentations from the plenary speakers would be included in the proceedings.
- Due to government licensing regulation and restrictions, it was decided the ION would no longer facilitate the re-radiation of the GPS signal in the exhibit hall. Exhibitors would be explicitly notified of this change in next year's exhibitor package.
- Due to decline in registration of spouses program it was decided only a single spouse's tour would be offered for GNSS 2006 in Ft. Worth which would be held on Wednesday immediately following a spouse's coffee.
- There was a recommendation that a product announcement session that was marketing oriented be added back into the technical program.

The following motions were also passed in conjunction with the GNSS 2005 wrap-up discussion:

Motion: Satellite Division commission/royalty on the \$50 increase in Navtech Seminars' registration fees, made to accommodate Navtech's increase in printing charges associated with providing colored notes in 2005, shall be waived for 2005 only. Motion made by John Lavrakas, seconded by Elizabeth Cannon and passed by the Satellite Division Executive Committee.

Motion: In cases in which students submit a paper to a session which is being chaired by a professor from the same school, and the student submitting the paper is also applying for student travel sponsorship, all student papers submitted for consideration in that session must be reviewed by the appropriate GNSS Track Chair to referee submissions before a student paper is accepted for presentation/sponsorship in that session. Motion made by Elizabeth Cannon, seconded by John Lavrakas and passed the Satellite Division Executive Committee.

Motion: Satellite Division authorizes \$10,000 towards the purchase of four new LCD projectors (need to be both PC & Mac compatible) for GNSS 2006. These funds shall be included in the Satellite Division's budget for 2006-'07. Motion made by Angie Dorsey, seconded by AJ Van Dierendonck and passed by the Satellite Division Executive Committee.

Organization Awards/Nominations Process, Review

Motions: Motion was made to ratify the Satellite Division Awards Policy and Satellite Division Award Guidelines, approved by e-mail in April 2005. Motion made by John Lavrakas, seconded by Angie Dorsey and passed by the Satellite Division Executive Committee.

See attached files: [SatDivAwardsGuidelines_April2005.pdf](#)
[SatDivAwardsPolicy_April2005.pdf](#)

Action: The National Office to send a letter of gratitude to members of the Parkinson selection committee with a small gift (same gift as provided to GNSS Session Chairs).

Approval of GNSS 2006 Program Chair

Motion: Todd Walter is appointed and approved as the GNSS 2006 Program Chair. Motion made by John Lavrakas, seconded by AJ Van Dierendonck and passed by the Satellite Division Executive Committee.

Outreach Activity Status, Autonomous Lawn Mower Competition

Mike Miller reported on the outcome of the second lawn mower competition that was held in June 2005 in Dayton, Ohio. Mike reported that he hoped the competition would become more technically challenging each year. It was reported that to date the competition had spent approximately \$8,500 of the \$10,000 approved and that the USAF Sensors Directorate had sponsored approximately \$7,500 in Sensors Directorate manpower to work on the contest.

It was reported that the competition continued to look for financial sponsorship, both technical sponsors and commercial sponsors such as Home Depot or Loews. Lisa Beaty suggested that there was nothing in the ION's bylaws or policies that prohibited sponsors in situations such as these, including using a sponsor's name in the competition's name, as long as the sponsorship did not appear to imply endorsement of a company or their products/services. It was suggested that for name recognition purposes, it probably would not be a good idea to change the name of the competition each year based on sponsorship.

It was reported that the competition's organizing committee would like to be able to increase the prize money as they felt this would add more prestige to the competition. It was suggested that the competition organizers work on increasing the number of schools that participated, as this would increase the status of winning. In order to increase participation from schools outside of Ohio an additional \$5,000 in travel grant funds was requested by the competition's organizing committee for 2006 (Satellite Division had already approved sponsorship funds of \$10,000 for 2006 in September 2004). There was some discussion as to how many schools this would fund and if this was an adequate amount of money.

Motion: The Satellite Division shall sponsor an additional \$10,000 in travel grants for the 2006 Autonomous Lawn Mower Competition to fund the travel of up to five schools, first time participating schools only, at a rate \$2000 per school. (Thus, Satellite Division sponsorship funds for the 2006 competition total \$20,000.) Motion made by John Lavrakas, seconded by Todd Walter and passed by the Satellite Division Executive Committee.

Site Location GNSS 2008 & 2009

See attached file: [GNSS20082009.pdf](#)

Motion: Satellite Division approves Savannah, GA as site for GNSS 2008 & 2009 (Sept. 16-19 & Sept. 22-25), contingent upon National Office's satisfactory resolution of final convention center and hotel contracts. Motion made by Angie Dorsey, seconded by Günter Hein and passed by the Satellite Division Executive Committee.

Motion: Satellite Division approves Portland, OR as site for GNSS 2010 & 2011, contingent upon National Office being able to obtain satisfactory dates with \$0 convention center rental liability to ION, and the resolution of final convention center and hotel contracts. Motion made by John Lavrakas, seconded by Angie Dorsey and passed by the Satellite Division Executive Committee.

Approval of Revised Satellite Division Logo

Motion: Satellite Division approved the use of the following modified logo to make it more closely align to the other logo's currently being used by ION:



Motion made by Angie Dorsey, seconded by AJ Van Dierendonck and passed by the Satellite Division Executive Committee.

The meeting was adjourned at 9:30pm.