

**MINUTES OF THE
SATELLITE DIVISION EXECUTIVE COMMITTEE MEETING
(June 23, 2003)**

Subject to the approval of the ION Satellite Division Executive Committee the following minutes are submitted. The Satellite Division Executive Committee Meeting was called to order on 23 June 2003 at Hyatt Hotel, Albuquerque, New Mexico at noon. Those present were:

VOTING COMMITTEE MEMBERS:

John Lavrakas	Chair
Pratap Misra	Secretary
Marie Lage	Treasurer
Penny Axelrad	Immediate Past Chair

NON-VOTING MEMBERS:

Rudy Kalafus	Out-Going President
Larry Hothem	In-Coming President
Frank van Graas	ION Chair of Meetings
Karen Van Dyke	ION GPS/GNSS 2003 Program Chair
Carl Andren	Technical Director
Lisa Beaty	Director of Operations

AGENDA

1. Discussions about sites for ION '06-'07. Review pro's and con's of Portland, Ft. Worth and Tampa. Discussion.
2. Proposal of new housing initiative for '06-'07 to help mitigate hotel liability by tying hotel reservations to the conference registration fee (i.e.: higher conference registration fee is paid by those electing not to sleep in official ION hotels).
3. Reintroduction/discussion of ION sponsored social function Thursday night in Long Beach and cost implications.

GNSS '06-'07 Sites

Lisa Beaty reviewed the pros and con's to each of the three researched sites.

See Attached File: [site_overviews_06-07.pdf](#)

Discussion of each site followed. The group agreed that Tampa should not be considered for '06-'07 due to lack of available entertainment in proximity to convention center. However, Tampa would be reconsidered for '08-'09 pending the expansion of entertainment areas around the convention center.

Group discussion focused on Portland and Ft. Worth, that both had comparable economic packages. Lisa stated that after two years in Long Beach, and with economic conditions as they are, the '06-'07 meetings needed to be located in a location where liabilities would be reduced.

There was concern expressed over returning to Portland so soon and staying on the west coast for six years in a row. There was also concern expressed over possible heat in Ft. Worth in September. The group was split in terms of personal preference between Ft. Worth and Portland. Lisa Beaty suggested that all other factors being equal, the committee needed to decide on the political implications of staying on the west coast for six years. She also suggested that she continue to pursue contracts in both cities, and the terms of the hotel contracts may dictate where the meeting ends up being located.

Action: Lisa Beaty to send electronic copies of site presentation with slides on Portland and Ft. Worth only to Cannon and Hein (who were unable to be present). Lisa is to then follow-up with a telephone call to review implications of the two sites and obtain committee member's preference. Final site vote will then be conducted with an e-mail vote.

New Housing Initiative

Lisa Beaty introduced the idea of having the National Office manage the on-line hotel reservation system for the GNSS meeting. Lisa reported some advantages of this would be:

- 1) Attendees would be provided with "one-stop" shopping where they would be able to make hotel reservations and register all at one time, inputting credit card information and contact information only once (or membership number only if current ION member).
- 2) National Office would be able to better control inventory of available hotel rooms; ensuring hotels with attrition liability were filled.
- 3) National Office would be able to link registration rate charged with hotel reservations, thus providing registration discounts to those that stay in the ION hotel block.

It was the consensus of the group that registration rates were not to be based on whether or not attendees made hotel reservations within the block. However, the Satellite Division Executive Committee left the management and implementation of the housing program to the discretion of the National Office staff.

Discussion of Thursday Evening Social Event

There was discussion as to whether or not the meeting should sponsor a Thursday evening social event for meeting registrants. The positive argument was that the Thursday evening events provided an activity for all registrants and not just those invited/selected to attend private vendor functions. The negative arguments included the fact that currently Thursday evening is the only free time when vendors can entertain or people can be free to enjoy the city without competition from an ION event. There

was also concern expressed over how adding a Thursday evening event would impact the registration fees.

Lisa reported that the cost of sponsoring an off-site event would be approximately \$60-\$70 per head. This cost coupled with the increased registration rates being charged in Long Beach to cover attrition and facility fees would make the increase from the '03 to '04 registration rates seem quite drastic.

It was the consensus of the group that having one free evening/meal period during the conference was not perceived as a disadvantage and that an ION sponsored Thursday evening social event would not be added in 2004.

NEW BUSINESS

Proposal Parkinson Award

Penny Axelrad suggested the Satellite Division consider sponsoring an award, along the lines of the Jackson Award sponsored by the RTCA, for the best thesis in satellite navigation. It was proposed the award consist of a plaque and a \$2000 cash prize that would be presented annually at the September meeting with the Kepler Award.

Action: Penny Axelrad to format award selection criteria and circulate it to members of the Satellite Division Executive Committee for a vote.

The Satellite Division Executive Committee meeting was adjourned at 2pm.

POSTSCRIPT:

On June 26, 2003 a proposal for the Bradford W. Parkinson Award was circulated to all members of the Satellite Division Executive Committee with the following motion:

Motion: The Satellite Division annually sponsor the Bradford W. Parkinson Award to an outstanding graduate student in the field of Global Navigation Satellite Systems (GNSS), the award to consist of a plaque and a \$2,000 prize. A few recommendations were made to be included in the award criteria's language, which were accepted, and the motion was passed in an e-mail vote by the Satellite Division Executive Committee. The final version of the Parkinson Award criteria and description is attached.

Action: Lisa Beaty to circulate a description of the Parkinson Award, eligibility requirements, rules and judging criteria to faculty list maintained by the National Office for comment.

Note that it is the Satellite Division's intent to present the first Parkinson Award in September 2004.



Bradford W. Parkinson Award
Sponsored by the Satellite Division of the Institute of Navigation
For
Excellence in Global Navigation Satellite Systems
Approved by the Satellite Division Executive Committee June 2003

AWARD

The Satellite Division of the Institute of Navigation will present the Bradford W. Parkinson Award annually to an outstanding graduate student in the field of Global Navigation Satellite Systems (GNSS). This award, which honors Dr. Parkinson for his leadership in establishing both the U.S. Global Positioning System and the Satellite Division of the ION, includes a personalized plaque and a \$2000 honorarium. The Bradford W. Parkinson Award will be presented at the annual September meeting of the Satellite Division. The award will only be presented when deemed worthy.

ELIGIBILITY

Any graduate student who is a member of the ION and is completing a degree program with an emphasis in GNSS technology, applications, or policy is eligible for the award.

RULES

Nominations for the Bradford W. Parkinson Award may be submitted by a regular or research faculty member at any college or university. Each college or university may only submit one award nomination in a given year. Submission must be in the form of a single-author thesis or dissertation completed within one year preceding the closing date. Submissions must be written in English and provided without publication restrictions. The award nominators must submit **THREE PAPER COPIES** and **ONE ELECTRONIC COPY** of the following: (1) completed nomination form located on ION's web site at www.ion.org; (2) three printed copies of the dissertation or thesis; (3) a one- or two-page summary of the written material; (4) a biographical sketch of the candidate; and (5) a letter of endorsement from the candidate's instructor, professor or department head. Submissions received after the closing date will not be considered.

JUDGING CRITERIA

The basis for selection will be the submitted written report. The selection committee will look for outstanding contributions that represent truly significant innovations in the technology, application, or

policy of modern satellite navigation systems. If none of the submissions for a given year are judged by the selection committee to be worthy, no award will be given.

CLOSING DATE

The Institute of Navigation must receive all entries no later than June 30.

Submissions are to be sent to: Bradford W. Parkinson Award Committee, c/o The Institute of Navigation, 3975 University Dr., Suite 390, Fairfax, Virginia, 22030, USA.