

**MINUTES OF THE  
OUT-GOING COUNCIL MEETING  
(January 25, 2009)**

Subject to the approval of the ION Council the following minutes are submitted. The Council Meeting was called to order on January 25, 2009 at Disney's Paradise Pier Hotel, Anaheim, CA at 1pm. Those present were:

**VOTING COUNCIL MEMBERS:**

<u>Name</u>	<u>Out-Going Office Held</u>	<u>In-Coming Office Held</u>
Chris Hegarty	President	Immed. Past Pres. /Nominating Chair
Mikel Miller	Executive VP/ Strategic Planning Chair	President
John Betz	Treasurer	Treasurer
Dorota Brzezinska	Eastern VP	Membership Chair
Todd Walter	Western VP, No. CA Section, Awards Chair	Exec VP, No. CA Sec, Awards Chair
John Lavrakas	Immediate Past President	Past President
Jade Morton	Eastern Council M-at-L	Eastern Coun M-at-L, Outreach Chair
Susan Skone	Western Council M-at-L	
Jim Simpson	Space Rep.	
Tim Murphy	Air Rep.	Air Rep.
Gary McGraw	Air Rep.	
Lee Ott	Marine Rep., Houston Section Chair	
Patricia Doherty	Land Rep/ New England Sec. Chair	Eastern Region VP/New Eng. Sec.
Len Jacobson	Finance Chair	
Gerard Lachapelle	Alberta Section Chair	Alberta Section Chair
Jerry Knight	Southern CA Section Chair	Southern CA Section Chair
Chuck Schue	DC Section Chair	DC Section Chair
Mike Veth	Dayton Section Chair	Dayton Section Chair
Doug Taggart	Bylaws Chair	Marine Rep.
Chris Bartone	Outreach Chair	
Karen Van Dyke	Fellows Chair, Past President	Fellows Chair, Past President
Frank van Graas	Meetings Chair, Past President	Meetings Chair, Past President
Jim Doherty	Past President	Past President
Richard Greenspan	Past President	Past President
Ron Hatch	Past President	Past President
Larry Hothem	Past President	Past President
Bill Klepczynski	Past President	Past President
Phil Ward	Past President	Past President

**VOTING MEMBERS AT IN-COMING COUNCIL:**

John Clark	Western VP
Angela Dorsey	Space Rep.
Frank Czopek	Western Council M-at-L

**NON-VOTING MEMBERS:**

<u>Name</u>	<u>Out-Going Position Held</u>	<u>In-Coming Position Held</u>
Lisa Beaty	Director of Operations	Director of Operations
Carl Andren	Technical Director	Technical Director

It was determined that a quorum was achieved. Those present were advised that only out-going council members, consisting of out-going elected officers, standing committee chairs, section chairs and past presidents, should vote during the out-going council meeting and vice versa for the in-coming council meeting.

## AGENDA

See Attached File: [Agenda – January 2009.doc](#)

Approval May 2008 Council Meeting Minutes: C. Hegarty

**Motion:** Council approves the May 2008 Council Meeting Minutes as submitted.  
Motion made by Doug Taggart, seconded by Lee Ott and passed by Council.

President's Report: C. Hegarty

See Attached File: [President's Report.doc](#)

Chris Hegarty, President, read his report into the minutes.

**MOTION:** Council approves the revised ION mission statement as follows:  
*“The Institute of Navigation (ION) is the world’s premier non-profit professional society dedicated to the advancement of the art and science of positioning, navigation and timing.”*  
Motion made by Chris Bartone, seconded by Jim Simpson and passed by Council.

Executive VP & Strategic Planning Report: M. Miller

See Attached Files: [Executive VP Report.doc](#)  
[Mini Urban Challenge\\_ION Exec Council Update\(3\).pptx](#)

Mike Miller, Executive Vice President, read his report into the minutes and highlighted the Mini-Urban Challenge.

Miller also extended praise and commendation to Chris Hegarty, out-going president.

Eastern Region VP Report: D. Brzezinska

See Attached File: [Eastern Region VP Report.doc](#)

Dorota Brzezinska, Eastern Region VP, reviewed her report.

Carl Andren reported that CMC had made contact with ION about forming a local section in Montreal.

Western Region VP Report: T. Walter

Todd Walter reported that this past year he had visited the Southern CA section and noted that the Southern California Section was a model for other ION sections. Walter reported that their section meeting was well attended and efficiently run.

Nominating Committee Report/Election Results: J. Lavrakas

See Attached File: [Nominating Report 2009.doc](#)

John Lavrakas, Nominations Chair, reported that some of the goals of this year's Nominating Committee were to include more representatives from industry and the international community, as well as to achieve diversity with gender and age.

It was reported that this year's committee was made up of: John Lavrakas (chair), Jim Doherty, Chris Hegarty and Mike Miller from the Eastern Region; and Penny Axelrad, Ron Hatch and Rudy Kalafus from the Western Region.

The election slate was developed based on the ION database of potential nominees for Council positions, as well as recommendations from ION members. The Committee rank-ordered nominees for each Council position through a voting process. The top two candidates for each Council position (other than President) who accepted the nomination and the results of the election for the 2009-2010 ION Council are listed below.

**President:** Dr. Mikel Miller, Air Force Research Laboratory

**Executive Vice President:**

Dr. Dorota Grejner-Brzezinska, The Ohio State University  
Dr. Todd Walter, Stanford University

**Treasurer:**

Dr. John Betz, The MITRE Corporation  
Dr. John Studenny, CMC Electronics, Inc., Canada

**Eastern Region Vice President:**

Ms. Patricia Doherty, Boston College  
Dr. Jade Morton, Miami University

**Western Region Vice President:**

Mr. John Clark, The Aerospace Corporation  
Dr. Susan Skone, University of Calgary, Canada

**Eastern Council Member-at-Large:**

Dr. Jacob Campbell, Air Force Research Laboratory  
Dr. Anthea Coster, MIT Haystack Observatory

**Western Council Member-at-Large:**

Mr. Chuck Bye, Honeywell  
Mr. Frank Czopek, Boeing

**Space Representative:**

Dr. Mark Petovello, University of Calgary, Canada  
Dr. Angela Dorsey, Jet Propulsion Laboratory

**Air Representative:**

Mr. Frank Lorge, Federal Aviation Administration  
Lt. Casey Miller, Air Force Research Laboratory

**Land Representative:**

Dr. David Bevly, Auburn University  
 Dr. Sunil Bisnath, York University, Canada

**Marine Representative:**

Dr. Sherman Lo, Stanford University  
 Mr. Douglas Taggart, Overlook Systems Technologies

The 2009-2010 officers elected by the membership were reported as follows:

<b>President:</b>	Dr. Mikel Miller, Air Force Research Laboratory
<b>Executive VP:</b>	Dr. Todd Walter, Stanford University
<b>Treasurer:</b>	Dr. John Betz, The MITRE Corporation
<b>Eastern Region VP:</b>	Ms. Patricia Doherty, Boston College
<b>Western Region VP:</b>	Mr. John Clark, The Aerospace Corporation
<b>Eastern Council M-at-L:</b>	Dr. Jacob Campbell, Air Force Research Laboratory
<b>Western Council M-at-L:</b>	Mr. Frank Czopek, Boeing
<b>Space Representative:</b>	Dr. Angela Dorsey, Jet Propulsion Laboratory
<b>Air Representative:</b>	Mr. Frank Lorge, Federal Aviation Administration
<b>Land Representative:</b>	Dr. David Bevly, Auburn University
<b>Marine Representative:</b>	Mr. Douglas Taggart, Overlook Systems Technologies

Annual Awards Committee Report/Approval: T. Walter

Todd Walter, Awards Chair, reported that the following recipients were selected by this year's Annual Awards Committee:

**Early Achievement Award:** Dr. Grace X. Gao, *Stanford University*

**Norman P. Hays Award:** Mr. Leo Eldredge, *Federal Aviation Administration*

**Superior Achievement Award:** Capt. Christopher Kapp, *1<sup>st</sup> Special Operations Squadron, USAF*

**Thomas L. Thurlow Award:** Dr. Todd Walter, *Stanford University*.

Note: This award was decided by another committee chaired by Mr. Ronald Braff

**Tycho Brahe Award:** Is not being given this year due to lack of nominations.

**Captain P.V.H. Weems Award:** Prof. Gerard Lachapelle, *University of Calgary*

**Motion:** **The Council approves the 2008 Annual Awards recipients as outlined above.**  
 Motion made by Doug Taggart, seconded by Jim Doherty and passed by the Council.

Council was also informed that the **Burka Award** would be presented to: Dr. Holger G. Krapp for his paper "Estimation of Self-Motion for Gaze and Flight Stabilization in Flying Insects" published in the Summer 2008 issue of *NAVIGATION, The Journal of The Institute of Navigation*, Vol. 55, No. 2, pp. 147.

Dr. Walter reported that the committee felt that overall there was a shortage of nominees and asked Council to think about deserving individuals who meet the eligibility criteria and consider them for nomination next year.

Approval of 2009 ION Fellows: K. Van Dyke

See Attached File: [Fellow Selection Committee Report.doc](#)

Karen Van Dyke, Fellow Selection Committee Chair, reported that membership of the 2009 ION Fellow Section Committee had consisted of the following ION Fellows: Karen Van Dyke (Chair), John Betz, Jim Doherty, Larry Hothem, Mikel Miller and Todd Walter.

It was reported that the committee noted that most Fellow nominations did not include information on the secondary selection factors for consideration, as identified in Section 6.3 of the Fellow Procedures document. This includes: A) level of participation on ION Council (positions held); B) level of participation in the ION conference organization (program chair or session chair); or C) ION membership (how long).

It was recommended that the ION National Office include this information with the nomination to the Fellow Selection Committee. It was also reported that it would be helpful to the Fellow Selection Committee if the nominator completed a template that addresses these factors as this would ensure the nominator does not overlook including a critical factor for consideration.

Additionally, the concern was expressed over the decline in ION membership that now only permitted the selection of two fellows.

Van Dyke recommended that the ION National Office provide information on each nominee in terms of how long they have been a member and how involved they have been (i.e., offices held, sessions chaired). Van Dyke would like a template of number of awards won, number of years of membership, etc.

**Action:** The ION National Office create a template for Fellow nominations that addresses both the primary and secondary factors considered for election to Fellow grade, to be completed by nominators, to ensure the nominator does not overlook including a critical factor for Fellow consideration.

The Fellow Selection Committee recommended the following to be inducted as Fellows in 2009: Dr. Michael Braasch and Dr. Inder J. Gupta. It was noted that no honorary or posthumous fellows were elected in 2009.

**Motion:** Council elects Dr. Michael Braasch and Dr. Inder J. Gupta as the ION's 2009 Fellows. Motion made by John Lavrakas, seconded by Michael Veth and passed by the Council.

Editor's Report: B. Pervan

Boris Pervan, Editor and Publications Chair, was unable to attend the Council meeting it was reported that the ION journal *NAVIGATION* had a successful year in 2009. The journal is being

published on schedule, and has a good backlog of high-quality papers accepted for publication (or in the revision stage). ION also submitted an application for SCI indexing, defined a new scope statement for the journal, and produced a successful special issue on Bio-Navigation. The journal's new scope statement reads as follows:

“*NAVIGATION* is a quarterly journal published by the Institute of Navigation. The journal publishes original, peer-reviewed articles on all areas related to the science and technology of air, sea, land and space navigation, including estimation of position, velocity, attitude, and time, and the technologies that support the determination of these quantities. Supporting technologies include navigation aids and instrumentation, algorithms and methods, error and integrity analysis, signal processing, biological navigation systems, surveying and geodesy. The journal also publishes selected historical and survey articles, as well as papers of exceptional quality drawn from the Institute's conference proceedings.”

See Attached Report: [Publication Report.doc](#)

Meetings Report: F. van Graas

See Attached File: [Meetings Report.ppt](#)

Dr. Frank van Graas, Meetings Chair, reviewed the dates of upcoming ION meetings available on the ION's web site. He further reported that the partnership efforts with the IEEE for PLANS 2010 and the JSDE for the JNC 2009 were progressing smoothly.

Bylaws Report: D. Taggart

Doug Taggart, Bylaws Chair, advised Council that the President had requested action on a proposed bylaws change as a result of the September 17, 2008 ION Executive Committee meeting where the Executive Committee supported the move to make all elected Council positions two year terms. The Bylaws Chair was directed to provide a proposed change to the bylaws to accomplish two year terms following the usual and customary procedure for any bylaws change. Further, it was reported that it was the intent of the Executive Committee, should bylaws changes be approved, to have the two year terms become effective with new officers taking office in January 2009. The Nominations Chair, John Lavrakas, was instructed to take this into account when invitations to serve are extended to the 2009 officer nominees so that they are advised in advance that their term of office may be two years.

It was acknowledged that ION Council had discussed two year terms for future ION officers in the past as two years terms would be helpful in providing continuity for the National Office as well as more experience for elected officers.

It was reported that the proposed bylaws changes were circulated to the entire Council in October 2008 and again in January 2009 in preparation for this meeting as required by the bylaws.

See Attached Files: [Bylaws Changes Proposed Memo Council October 2008.doc](#)  
[Bylaws Proposed January 25, 2009.doc](#)

Council was then asked to consider the following motions:

Motion #1: Change the term of office for all elected ION officers from one year to two years.

Motion #2: Change the number of terms a President is allowed to serve from three consecutive terms to only one term, unless the President's initial term is less than 12 months.

Motion #3: Correct the dead reference found in Article VI, Section 6 so that the Article 1, Section 7 is correctly referenced.

Considerable discussion followed.

Larry Hothem expressed concern about the Council making this type of decision for the membership and suggested the motions be circulated to the entire membership for comment. There were several preliminary votes on the motions as many felt it was premature to act on the final motion. There was also considerable concern expressed over the commitment required for nominees for Executive VP who would be accepting a minimum of a six year commitment to serve with two year terms of office. There was also a suggestion that the bylaws remain unchanged but that presidents who had to ability to serve for more than one year work directly through the Nominating Committee and the Nominating Committee as a whole consider the benefits of nominating a sitting president to serve for a second term.

Sufficient concern was expressed that the motions related to changing the term of office from one year to two years were deferred to the in-coming Council with the recommendation that the in-coming Council readdress the issue at the next Council meeting if so desired.

However, Motion #3, to correct the dead reference found in Article VI, Section 6 was brought to vote as follows:

**Motion:** Correct the dead reference found in Article VI, Section 6 so that the Article 1, Section 7 is correctly referenced. Motion made by John Lavrakas, seconded by Tim Murphy and passed by the Council.

See Attached File: [Bylaws January 25, 2009 Approved by Council.doc](#)

Treasurer's Report: J. Betz

### **Financial Statements & Audit Report for FY 2007-'08:**

See Attached Files: [FY 07-08 Financial Statement.pdf](#)  
[FY 07-08 SAS 112 Letter.pdf](#)  
[FY 07-08 SAS 114 Letter.pdf](#)  
[6 Year Totals 3-31-2008.ppt](#)

John Betz, Treasurer, stated the prepared materials for the ION's 2007-'08 fiscal year had been reviewed by the Executive Committee in July 2008 via telecon with the National Office and the ION's auditor and again at the September 17, 2008 Executive Committee meeting. It was also reported that these materials had been circulated in advance to Council via a web link prior to this Council meeting.

John Betz briefly summarized the materials circulated and reported that the ION's auditors had conducted a thorough audit of the 2007-'08 fiscal year and found no abnormalities. He reported that in FY 2007-'08 the ION had spent \$65,529 more in program expenses than it had earned in

program revenues, but that this included all new initiative expenses, two government fellows and all asset management fees and was far less than the authorized \$194K budget deficit. It was noted that the value of the ION's National reserve fund had decreased by 1.6% and that as of 3/31/08 the ION's Reserve Fund had a balance of \$2,569,797. John Betz also informed Council that this past year's audit had centered on internal controls and that per the auditor's recommendations he was now reviewing the ION's 941 quarterly employee tax filings to ensure payroll was consistent from one quarter to the next.

**Motion:** Council ratifies the 2007-'08 audit report as submitted by LarsonAllen that was accepted by the Executive Committee September 17, 2008. Motion made by John Betz, seconded by Doug Taggart and passed by Council.

**Action:** Add the responsibility of reviewing the ION's 941 tax filing on quarterly basis to the roles and responsibilities of ION officers document.

### **Status of ION's Investments:**

See Attached Files: [Reserve Fund Status as of 12-31-08.pdf](#)

It was noted that since March 31, 2008 the ION's investments had decreased by 27.3%.

John Betz reported to Council that in July 2008 the Executive Committee had authorized Lisa Beaty to re-balance the ION's investment funds to bring them in line with the ION's investment policy. To rebalance the Executive Committee authorized Lisa Beaty to liquidate \$352,255 from the ION's Long Term Investment account; transfer \$152,255 of this to the Short Term Investment Account; and deposit \$200,000 of this to an interest bearing operating account for future use.

Council reviewed the ION's current balances in each investment fund and was asked to determine if ION should re-balance the fund based on the proposed 2009-'10 budget or let the reserve fund remain in the existing accounts. Council delegated this responsibility to the Executive Committee.

### **Approval of 2009-'10 Budget:**

See Attached File: [Budget 2009-10.pdf](#)

John Betz, Treasurer, introduced the proposed budget and reported to Council that the budget had been reviewed and discussed via telecon by the ION's Executive Committee on January 5, 2009. Lisa Beaty provided the following notes to Council:

- This budget has been designed to ensure that all program expenses can be funded by same year program revenues. It was noted that this was important for this year as it was highly unlikely that market conditions would rebound in this next year, making it undesirable to liquidate ION reserve funds to cover basic program expenses. That said, it is still possible that ION would need to liquidate some of our more conservative investments in 2009-'10 in order to cover new initiative expenses for the same year. The goal is to be able to operate efficiently this next year, still invest in new programs, and not need to pull any of ION's reserve funds out of the market this next fiscal year.
- How much of the \$200K of the reserves transferred into the cash account that is used this next year will largely be based on the Government Fellows and MiniUrban Challenge

programs. For this reason, the budget proposes only funding for the Executive Fellow and not a Congressional Fellow for this next budget year. The Executive Fellows have averaged a greater overall benefit to the organization and part of this budget will only be used if a qualified Executive Fellow is selected for the 2010 year.

- The current budget includes a 2% increase to ION GNSS meeting registration fees and a 5% increase in ITM meeting registration fees. These increases are merely to cover the cost of living adjustments for meeting expenses (primarily catering and postage). Registration fees for the JNC 2010 conference were set last spring during the co-sponsorship negotiations.
- While there is no proposed increase in US membership rates, the current budget includes a \$10 increase in the international membership rates to cover the ever increasing cost of international shipping. There will now be a \$20 differential between US and international membership rates. This was implemented in October of 2008 and we have not had any problems with this.
- The budget includes a \$20,000 allowance to cover ION relocation expenses. ION's current lease expires in May and ION will break even on the cost of the relocation in rent savings within the first 15 months. Relocation is planned for April 2009.
- Note that Satellite Division expense items itemized in italics on page 9 under "SATELLITE DIVISION" are for informational purposes only. The Satellite Division retains autonomy to expend their funds separate from those of the national organization and as such these numbers may be altered at a future date.

**Motion:** Council approves the ION 2009-'10 National Budget as submitted. Motion made by Len Jacobson, seconded by Lisa Beaty and passed by the Council.

Approval of New ION Policies: L. Beaty

### **IRS 990 Required Policies:**

Lisa Beaty reported that in an attempt to make all non-profits transparent the IRS had made major changes to the non-profit informational returns (990's) which ION would be required to use at its next filing in for its 2008-'09 fiscal year. As part of the changes made the IRS was asking that non-profits have conflict of interest disclosure policies, whistleblower policies and document retention policies in effect before the end of the fiscal year. In response to these requirements the following draft policies were submitted to Council for acceptance:

See Attached Files: [Conflict of Interest Disclosure Policy 1-5-09.doc](#)  
[Whistleblower Policy 1-5-09.doc](#)  
[Document Retention Policy 1-5-09.doc](#)

**Motion:** Council approves the Conflict of Interest Disclosure Policy, Whistleblower Policy and Document Retention Policy as distributed. Motion made by Doug Taggart, seconded by John Betz and passed by Council.

It was further reported that all elected and appointed voting members of Council and all ION employees would be asked to complete the Conflict of Interest Disclosure Form each January and

that this would become a permanent part of January's Council meeting agenda. Lisa provided examples of what needed to be disclosed and what would, and what would not, constitute a conflict of interest.

Council was then instructed to complete the Conflict of Interest Questionnaire found on the back of the policy form and return the forms to Lisa Beaty.

### **ION's Updated Personnel Handbook:**

Lisa also reported that the ION's Personnel Handbook had been updated to incorporate the new policies and asked the Council to approve the updated version of the Personnel Handbook dated 1-5-09. See Attached File: [Personnel Handbook 1-5-09.doc](#)

**Motion:** Council approves the updated version of the ION Personnel Handbook dated 1-5-09. Motion made by Doug Taggart, seconded by John Betz and passed by Council.

### **Press Pass Policy for ION Meetings:**

See Attached File: [Press Pass Policy for ION Meetings 09 Oct 2009.doc](#)

It was reported that circumstances had prompted the ION to adopt a formal press pass policy for ION meetings. It was reported that the Press Pass Policy had been approved by the ION's Executive and Satellite Division Executive Committees in October 2008 and the Council was asked to ratify the policy at this time.

**Motion:** Council ratifies the Executive and Satellite Division's adoption of the ION's Press Pass Policy as circulated. Motion made by John Lavrakas, seconded by Phil Ward and passed by Council.

### Appointment of ITM 2010 Program Chair: C. Hegarty

Chris Hegarty advised Council that Paul Kline, Honeywell, had been appointed as the ITM 2010 Program Chair.

### **OTHER BUSINESS**

#### Update on Sustainable Development in Navigation & Science Technology in Africa: P. Doherty

Pat Doherty presented a report on international partnership for sustainable development in navigation and science technology in Africa. She stated that she is looking for people from ION to go to Italy to teach classes for various African leaders and scientists and ION had agreed at the last Council meeting to assist in this effort by providing ION member instructors and sponsoring their travel expenses. Workshops would last 3-4 weeks. In May 2008 Council approved up to \$50K from the new initiative fund for the purpose of supporting ION member instructors travel to participate in the workshops for sustainable development in navigation and science technology in Africa. Pat Doherty followed up and invited instructors.

See Attached Report: [Africa Project Update.ppt](#)

Outreach Committee Report: C. Bartone

See Attached Report: [Outreach Committee Report.doc](#)

The Out-going Council meeting was concluded with a round of applause for out-going President Chris Hegarty.

MINUTES OF THE  
IN-COMING COUNCIL  
(January 25, 2009)

Appointment Standing and Ad Hoc Committee Chairs: M. Miller

Mikel Miller, in-coming president, congratulated all in-coming members of Council and presented the following committee chair names to Council for approval:

Standing Committee Chairs:

Nominating:	Chris Hegarty
Finance:	Maarten Uijt de Haag
Membership:	Dorota Brzezinska
Fellow Selection:	Karen Van Dyke
Technical Committees:	Todd Walter
Publications:	Boris Pervan
Meetings:	Frank van Graas
Awards Selection:	Todd Walter
Bylaws:	
Outreach:	Jade Morton

Ad Hoc Committee Chairs:

Editor:	Boris Pervan
New Initiatives:	Chris Hegarty
Strategic Planning:	Todd Walter
ION Conference Committee:	Todd Walter
Publication Policy:	Ron Braff
Historian:	Marvin May
Government Fellows:	Clark Cohen

**Motion:** Council approve all committee chairs as listed above. Motion made by Chris Hegarty, seconded by Pat Doherty and passed by the Council.

*Postscript: Mike Miller, ION President, appointed the following committee chairs in February 2009 that will be presented to Council for ratification at the June 2009 Council meeting:*

*Standing Committee Chairs:*

*Bylaws: Chuck Bye*

*Ad Hoc Committee Chairs:*

*Education: TBA*

New Initiatives: M. Miller

Mikel Miller, in-coming President, asked the Council to create an ad hoc education chair/committee, chair to be named at a later date, to recommend subjects and review proposals for future segments of the ION's video education series.

**Motion:** Council approves an ad hoc Education Chair for Council. Motion made by John Lavrakas, seconded by Doug Taggart and passed by Council.

Miller also requested that Council approve an additional \$5,000 to purchase up to 15 additional Lego Mindstorm kits to be used as part of the Africa Workshop being organized by Pat Doherty. Miller reported these funds would only be used if there was not sufficient budget in the Mini Urban Challenge's current fiscal year budget.

**Motion:** Council approves up to \$5,000 to provide up to 15 Lego Mindstorm kits to be used as part of the Africa Workshop. Motion made by Patricia Doherty, seconded by Phil Ward and passed by Council.

Miller reported that for his term as president his primary goal was to focus on increasing membership which was now below 2000. He reported that funds had been allocated to this effort in the new fiscal year budget and that he would be working closely with the National Office staff on this effort.

**Action:** Phil Ward asked the Executive Committee to consider whether or not the ION should make its current government fellows part of Council.

The meeting adjourned at 4:43 p.m.

Additional Documents Included with these Minutes:

Council Position Descriptions Draft May 2008.doc  
 2009 Calendar ION Programs.doc  
 Alberta Section Report June 2008.doc  
 So CA Section Report 2008.doc