

MINUTES OF THE COUNCIL MEETING  
OF THE INSTITUTE OF NAVIGATION

(January 23, 2005)

Subject to the approval of the ION Council the following minutes are submitted. The Council Meeting was called to order on January 23, 2005 at the Catamaran Hotel in San Diego, California at 1pm. Those present were:

VOTING COUNCIL MEMBERS:

<u>Name</u>	<u>Office Held</u>
Dr. Penny Axelrad	President
Jim Doherty	Executive VP, Strategic Plan Chair, DC Section Chair
John Clark	Treasurer
John Lavrakas	Western Region VP
Dr. Elizabeth Cannon	Satellite Division Chair
Dr. Boris Pervan	Eastern Member-at-Large
Richard Barker	Western Member-at-Large
Dr. Sam Pullen	Membership Chair
Dr. Mikel Miller	Sections Chair, Dayton Section Chair
Dr. Gerard Lachapelle	Fellows Chair, Alberta Section Chair
Dr. Richard Greenspan	Bylaws Chair & Past President
Dr. Frank van Graas	Meetings Chair
Len Jacobson	Finance Chair
Karen Van Dyke	Past President
Ron Hatch	Past President
Dr. Len Sugerma	Past President
Keith McDonald	Past President
William Klepczynski	Past President & AAAS Executive Fellow
John Macaluso	Marine Rep.
Dr. Mike Moreau	Space Rep.
John Nielson	Space Rep.
Dr. Dorota Grejner Brzezinska	Land Rep.
Dr. Anthea Coster	Land Rep.
Clyde Edgar	Southern California Section Chair
Dr. AJ Van Dierendonck	proxy for Walter Schoppe, San Diego Section Chair

NON-VOTING MEMBERS:

<u>Name</u>	<u>Position Held</u>
Dr. Clark Cohen	Government Fellows Selection Chair
Dr. Chris Bartone	Outreach Chair
Carl Andren	Technical Director
Lisa Beaty	Director of Operations

It was determined that a quorum was achieved.

**AGENDA:**

See Attached File: [Agenda.pdf](#)

Approval of June 2004 Meeting Minutes

**Motion:** The June 2004 Council Meeting Minutes are approved as submitted. Motion made by Len Sugerman, seconded by Mike Miller and passed by the Council.

Approval of Annual Awards Committee

Penny Axelrad, ION President, reported that Ron Braff, Annual Awards Chair, had submitted nominations for the Annual Awards Committee membership and they had been approved.

Approval of Council Nomination Committee

Larry Hothem, Nominations Chair, proposed the following to serve on the 2005-'06 Nominating Committee:

Chair:	Larry Hothem
Eastern Region:	Karen Van Dyke, Jim Doherty, Frank van Graas
Western Region:	Per Enge, Ron Hatch, Rudy Kalafus

**Motion:** Council approves Larry Hothem (Chair), Karen Van Dyke, Jim Doherty, Per Enge, Frank van Graas, Rudy Kalafus and Ron Hatch to serve on the 2005-'06 Nominating Committee. Motion made by Dick Greenspan, seconded by Sam Pullen and passed by Council.

Bylaws Committee Report: Deletion of Senior Member Category

**Motion:** Delete the "Senior Members" category from the ION's bylaws. Motion made by Richard Greenspan, seconded by John Nielson and passed by the Council.

See Attached File: [Bylaws\\_January\\_23\\_2005.pdf](#)

Fellow Selection Committee Report

See Attached File: [Fellow\\_Selection\\_Report.pdf](#)

Gerard Lachapelle acknowledged Per Enge, Richard Greenspan, Pratap Misra, Frank van Graas and Phil Ward who had served on the Fellow Selection Committee. He reported that the committee had considered nine new nominations and four others remaining from previous years.

The Fellow Selection Committee recommended that Anthony Abbott, James Farrell, Larry Hothem and Joseph Portney be inducted as ION Fellows with an Honorary Fellow being awarded to Keith Greenaway.

**Motion:** Council accepts the Fellow Selection Committee Report and inducts Anthony Abbott, James Farrell, Larry Hothem and Joseph Portney as ION Fellows with an Honorary Fellow being awarded to Keith Greenaway. Motion made by Gerard Lachapelle, seconded by Len Jacobson and passed by the Council.

#### Approval of Satellite Division's Parkinson Award

Dr. Elizabeth Cannon, Satellite Division Chair, reported that the Satellite Division Executive Committee had approved the Bradford W. Parkinson Award in June 2003, and awarded the award in September 2004, but had failed to have the award approved by Council.

**Motion:** Council approve Satellite Division's Bradford W. Parkinson Award as one of the Institute's major awards. Award will be managed and awarded by the Satellite Division. Motion made by Elizabeth Cannon, seconded by John Lavrakas and passed by the Council.

See Attached File: [Parkinson\\_Award\\_Ver\\_F.pdf](#)

#### ION Government Fellow Report

Clark Cohen, Government Fellows Chair, reported that over the past six months he had been focusing on advertising the Government Fellows Program more effectively to the ION membership. He reported that to increase awareness of the program a booth had been set up at the GNSS 2004 conference and staffed by previous government fellows. He suggested that ION needed to make participation in the program as easy as possible. It was also suggested that ION might want to move up the selection date so that people can finish degree programs. Carl Andren reported that the Exec. Comm. had already voted to move deadline up to Feb. 1 beginning in 2006.

Clark also stated he wanted the Executive Fellow placement to be able to rotate based on the interests of the applicant and not require the fellow to be placed at the US State Department.

Bill Klepczynski reported that one big difference between the Congressional and Executive Fellows was that as an Executive Fellow he has been involved in navigation matters all the time. He suggested that the Executive Fellow be used as a source of navigation and policy information to the membership. It was suggested that the Executive Fellow make a presentation at ION meetings. It was suggested this would be a good plenary speaker for a June conference, either as a presenter or plenary panel member.

Bill Klepczynski reported that extending his fellowship has given him the opportunity to finish initiatives he had started in terms of cooperative agreements with the Japanese, Russians and Koreans as well as the organization of the GPS workshop in Brazil.

### 2005-2006 Budget Presentation

See Attached File: [Budget\\_2005-2006.pdf](#)

John Clark reported that the 2005-06 budget had been circulated to and reviewed in advance by the ION Executive Committee. It was reported that the ION was in healthy condition. The current requirements for the ION's reserve fund and current value of the ION's investments were reviewed.

See Attached File: [reserve\\_funds\\_dec04.ppt](#)

Lisa Beaty made the recommendation that the Council approve an increase in the cost of library journal subscriptions as these were labor intensive for the staff in terms of dealing through the subscription agencies and filling international claims.

**Motion:** **Approve the 2005-06 Budget as submitted.** Motion made by John Clark, seconded by Len Jacobson and passed by the Council.

**Motion:** **Increase the annual library subscription rate from \$55 domestic/\$65 international to \$100 domestic/\$110 international.** Motion made by John Clark, seconded by Len Jacobson and passed by the Council.

### Outreach Committee Report: Collaborative Efforts with Other Professional Associations

See Attached File: [Outreach\\_Committee\\_Report.pdf](#)

Chris Bartone, ION Outreach Chair, reported that he was following up on an action assigned at the June 2004 Council meeting to evaluate putting all outreach activities under one umbrella Outreach Committee which would then be made a standing committee in the ION's bylaws.

Chris reported that over half of the ION's strategic objectives involved outreach and thus the establishment of an ION Outreach ad hoc committee was a good option to consolidate and coordinate the many ION outreach activities. However, there was concern expressed that these activities might be a challenge to coordinate due to the variety and individualized nature of some of the programs. Chris stated he was not yet sure if it was reasonable to have a volunteer Council member try to handle something of this magnitude.

It was proposed that the proposed Outreach Committee, with its extended membership hold a separate committee meeting in June.

### **Collaborative Efforts with Other Professional Associations:**

Dorota Brzezinska reported that at the June 2004 Council meeting Council approved the formation of an ad hoc committee, under the Outreach Committee, to investigate collaborative efforts between ION and professional sister organizations with complementary activities serving similar professional constituencies.

The motivation for this action was the existing overlap in the membership and the research and professional goals and objectives between ION and other similar organizations. The potential benefits for these relationships include:

- Cross advertising of professional meetings and regular information exchange.
- Jointly sponsored meetings or sessions at professional meetings, which may lead to a reduced number of meetings that are currently struggling for participants/audience.
- Joint professional workshops, schools and seminars.
- Growth in the ION membership and increased professional visibility.

Accepting the action to work collaboratively with other professional organizations, Dr. Brzezinska reported that she had created memorandums of understanding with ISPRS (International Society for Photogrammetry and Remote Sensing) and IAG (International Association of Geodesy).

See Attached Files: [MOU ION IAG.pdf](#)  
[MOU ION ISPRS.pdf](#)

**Motion:** Council approved the memo of understanding with IAG with the addition of a separate bullet on fund sharing under article #5 specifically stating that specific joint undertakings require the establishment of a separate agreement in terms of joint meetings and the sharing of any revenues. Motion made by Len Jacobson, seconded by Mike Miller and passed by the Council.

**Motion:** Council approved the memo of understanding with ISPRS with the addition of language specifically stating that specific joint undertakings require the establishment of a separate agreement in terms of joint meetings and the sharing of any revenues and/or expenses and that the ION is referred to as the North American Institute of Navigation vs. the American Institute of Navigation. Motion made by Mike Miller, seconded by Sam Pullen and passed by the Council.

#### ION Meetings Report

**Motion:** Council approve San Diego as the January 2007 National Technical Meeting location. Motion made by Len Jacobson, seconded by Frank van Graas and passed by the Council.

#### Appointment NTM 2006 Program Chair

**Motion:** Council approves Dorota Brzezinska as the Program Chair for the 2006 National Technical Meeting being held January 18-20, 2006 in Monterey, California. Motion made by Penny Axelrad, seconded by Len Sugerman and passed by Council.

## Joint ION/PLANS Meeting Update

See Attached File: [Annual\\_Meeting\\_Proposal.pdf](#)

Penny Axelrad reported that she had been working with several Council members to help increase the interest and attendance at the Annual Meeting. The goal was to establish a distinctive character and focus for the Annual Meeting so that it serves ION members in ways different from NTM or GNSS.

It was noted that over the past number of years the Annual Meeting had been most successful when it had a co-sponsor and recent partnerships included the military or DoD. Because of this, one of the challenges the Annual Meeting had was the attractiveness of the location.

It was proposed that the ION host a joint meeting with IEEE PLANS with a commercial focus in the even years and obtain a military co-sponsor and have a military focus in the odd years. In both cases it was considered preferable to move the meeting to the April/May timeframe.

Taking this all into consideration, it was reported that since July/August discussions had taken place with Chuck Bye, IEEE PLANS 2006 General Chair, of hosting a combined meeting in April 2006 at the Loews Coronado (hotel commitment already made by IEEE).

In this endeavor, a co-sponsorship agreement and combined meeting budget had been drafted. Highlights of the co-sponsorship agreement include a joint IEEE/ION PLANS Executive Committee with two ION representatives (Per Enge and Frank van Graas) and the ION staff. It was reported that, largely, the ION staff would execute the conference but decisions would be made by the PLANS Exec. Comm. There would be shared revenue and expenses. The cost of ION overhead was included in the budget and the hotel risk for 2006 would be borne solely by IEEE. There was a very small profit projected for the 2006 meeting, largely because of the venue. It was noted that the agreement was only for 2006 and the goal was to work with PLANS on 2008 earlier in the process to improve the budget situation and ensure availability of government rates at the conference hotel.

See Attached Files: [MOA-IEEE\\_and\\_ION\\_for\\_PLANS\\_Cosponsor\\_V7B.pdf](#)  
[PLANS\\_2006\\_Budget\\_Ver\\_6d\\_format\\_for\\_Council.xls](#)

There was considerable discussion. Concerns were expressed about the cost of the hotel and the proposed registration fees. It was suggested that a joint ION/IEEE meeting needed to be evaluated on its own merit as a different kind of meeting and product from other ION meetings that would be serving a different clientele.

**Motion:** Council approves the MOA, version 7b, and the PLANS 2006 budget version 6d, between the ION and IEEE to co-sponsor PLANS 2006. Motion made by John Lavrakas, seconded by John Nielson and passed by the Executive Committee.

The meeting was adjourned at 5:30pm.

**OTHER ATTACHMENTS:**

ION 2005 Calendar: [2005\\_Calendar.pdf](#)

Updated Bylaws per actions taken by Council: [Bylaws\\_January\\_23\\_2005.pdf](#)